



Rationale

The school has the responsibility of providing a complete and full curriculum to all students enrolled here as per the Education Act and the new Australian Curriculum expectations (ACARA)

The school acknowledges that from time to time parents would like to supplement that learning with privately funded tutors as they feel their child would benefit from additional support and consolidation that they may not be able to obtain from within the DECD supplied resource allocation.

Where this occurs, the school would recommend that the private tutors be employed outside of school hours to minimize the impact on the school planned and implemented approved curriculum. This could be before or after school times and this would occur in the home of the student to be tutored or in a place agreed to by both parties. (Tutor and parents)

There are some instances where parents may approach the school to see if that additional support (from Private Tutors) could occur as part of the normal school day. Where this approach is made the following points need to be addressed in full for the school to be able to support the request.

The school does not endorse any Private Tutor and operating on the school site can not be seen as an endorsement of the tutor.

CONDITIONS FOR PRIVATE TUTORS TO OPERATE AT FULHAM NORTH

- 1.1 That the private tutor produce annual Police Clearances and give a copy to the school. The need for annual clearances is based around having access to the school and other children for whom the parents have not given consent. The cost of the clearance is met by the tutor.
- 1.2 That the parent negotiates the best time for the student to come out of lessons with the teachers involved. This also includes the Specialist Teachers if the student is planned to come from this curriculum area. Parents then sign off to acknowledge the impact of the teaching and learning for that subject area. (This may result in no grade being given in some curriculum areas as the student is not able to be assessed on work they have not done.)
- 1.3 That the school has the priority for spaces and resources and that the tutor is accommodated once school support group needs are met. If there is no appropriate space for the tutor / student for any reason then the private tutoring is ceased on site.
- 1.4 That the school has no role in contacting the tutor to provide information about absences, other commitments, excursions, illness or inability to attend a tutor session. This is a parent responsibility.
- 1.5 That private providers sign in and out of the school using the Front Office and respond to reasonable directives from school staff including following school procedures in the case of emergency.
- 1.6 That private providers have their own liability insurance and are not covered by the Minister for their time on site. This also extends to 'duty of care' where the student is in the care of the tutor for the period of the lesson.
- 1.7 That private providers give the teacher a copy of the program / report to parents so that the school has an awareness of the student learning goals and achievements.
- 1.8 That there is no rescheduling of time lost to other school commitments or absenteeism.
- 1.9 That the private provider negotiates any increase in time or commitment here at the school with leadership in relation to taking on new clients and provides a timetable of their commitments in the school.
- 1.10 That the private provider contact parents directly if they are not able to attend the school for any session and also advise the Front Office by phone so that the space can be reassigned as required.
- 1.11 That teachers have no responsibility to send students to the private tutor sessions on time. If in doubt the tutor can come and collect the student.

Policy adopted at Governing Council meeting 2 December 2013 for implementation in 2014